

1.

DISCOVERY

Start with Discovery; discovery is necessary for all individuals (SE or non-SE) though specific activities and scope and duration of activities will vary based on individual need

2.

READY FOR JOB DEVELOPMENT?

Determination as to whether the individual is ready to begin job development

YES

NO

What additional discovery is necessary before job development begins?

3.

BEGIN JOB DEVELOPMENT

Begin job development under the new milestone structure

4.

EMPLOYMENT OBTAINED?

Obtain employment in line with IPE goal; if employment is not obtained identify whether there are additional job readiness training activities necessary and/or consider modifications to employment goal or strategies to achieving goal

5.

JOB DEVELOPMENT AND PLACEMENT ACHIEVED

Job Development and Placement (1 calendar Week of Employment) is achieved

MILESTONE 1

6.

SUPPORT AND SHORT-TERM RETENTION

Support and Short-Term Retention (4 calendar Weeks of Employment) is achieved

MILESTONE 2

7.

EMPLOYMENT SUPPORT AND RETENTION PLAN

'Employment Support and Retention Plan' is developed during the first 4 calendar weeks of employment

8.

NECESSARY SUPPORTS

Necessary supports are provided, including SE services for individuals with MSD

9.

UPDATE EMPLOYMENT SUPPORT AND RETENTION PLAN

'Employment Support and Retention Plan' is reviewed/ revised as necessary, (at least quarterly)

10.

STABILIZATION ACHIEVED

Stabilization is achieved (the point in time where the consumer has reached his/her highest level of independence on the job)

11.

RETENTION ACHIEVED

Retention is achieved (individual has maintained employment for at least 90 days after reaching stabilization)

MILESTONE 3